



## Technical Advisory Board (STAB) Meeting Minutes

**Meeting Date:** Thursday, June 9, 2022

**Start Time:** 10:30 am

**End Time:** 11:30 am

**Location:** Remote Zoom meeting

<https://coronaenv.zoom.us/j/95561972409?pwd=VEpBa2d3bjJCcGxPZjFPLy9FOVd6QT09>

**Attending:**

Category	Present	Absent
Voting Members	Christine Shaw Mike Klein Andrew Butterfield, Chair Jason Bachelor Jessica Sanchez Matt Funk, Vice Chair Deena Bowman	Scott Daeschner Ross Martin Alan Gomez
Ex Officio Members	Tod Chee, Secretary Adam Attar	
Invited Guests/Visitors	Louise Wedley	Angela Smith

**Topics:**

**1. Approve Minutes from Previous Meeting**

A motion was made by Jason Bachelor and seconded by Mike Klein to approve the minutes from the February 10<sup>th</sup>, 2022 meeting. A voice vote was taken and the motion was approved unanimously.

**2. Parcel Fabric Update**

This is currently in the test environment but SanGIS plan to go live in August with the plan to adhere to a COT solution as much as possible. SanGIS is considering what custom tools maybe needed in the SanGIS environment. Training is scheduled for the coming months.

**3. Data Access MOA**

There has been a lot of recent interest in SanGIS data from non-JPA members requesting more frequent data access (weekly). SanGIS seeks insight from STAB. Portal is already set up on Amazon Web Services (AWS) with weekly data refreshes to hosted services on AWS. SanGIS is ready to move to a turnkey solution. SanGIS seeks the groups thoughts on charging an access fee for users to get data regularly in order to recoup administration fees, for example 20 users at a cost of \$1500 per year. SanGIS would like to put together a data access MOA with the plan to create AWS Portal Named User accounts to access our data services. The group expressed concerns about increased demands for subscribers business needs without being JPA members and also with how they use sensitive data such as owner

information in the parcel layer. The MOA would need to clearly indicate that access is for the data portal only with no rights or ability to make demands and there would be restraints on how and where data is used. Individual logins would be required because of owner information and other sensitive data. STAB is to review and provide further direction.

**4. Remove ACS layers from SDE**

Last December, SanGIS received a number of large demographic datasets from Esri as part of the American Community Survey (ACS). These datasets are restricted in nature and only to be used by a limited number of users within JPAs. At the time it was requested for SanGIS to load all of the layers into SanGIS SDE. However, most of the datasets were too large and it was not possible to load them into SDE. Only 12 layers successfully loaded into SDE. It was then decided by STAB that the layers should only be provided in File Geodatabase format to specific limited users. STAB approved the removal of these layers from SanGIS SDE following the standard 5 day notification period. The layers are as follows: ACS\_TAPADLT\_BLOCKGROUP2021, ACS\_TAPADLT\_CENSUSTRCT2021, ACS\_TAPADLT\_COUNTY2021, ACS\_TAPADLT\_PLACE2021, ACS\_TAPADLT\_SUBDIVISION21, ACS\_TAPADLT\_ZIPCODE2021, ACS\_TAPHH\_BLOCKGROUP2021, ACS\_TAPHH\_CENSUSTRACT2021, ACS\_TAPHH\_COUNTY2021, ACS\_TAPHH\_PLACE2021, ACS\_TAPHH\_SUBDIVISION2021 and ACS\_TAPHH\_ZIPCODE2021.

**5. Metadata Update**

Quartic Solutions have developed a Metadata add-in for use in ArcPro to implement the Regional Metadata Standard that was previously developed for ArcMap/ArcCatalog. This ArcPro Metadata add-in allows users to view and print metadata in ArcPro using the Regional metadata standard. However, currently there is a bug that does not allow metadata editing within the regional stylesheet, this causes the software to crash. Deena Bowman enquired as to what version of Pro it was developed in. SanGIS is to send Deena the add-in to test and review. There is currently a City push to get data into the Atlas Edit environment and update metadata in there so this tool is timely.

**6. Election Results**

Jessica Sanchez (County) was elected as Chair and Christine Shaw (City) as Vice Chair for the next fiscal year.

**7. Announcements / Other Information**

SanGIS new website developed in ArcGIS Hub is now live. SanGIS will be closed to customers from Monday 11<sup>th</sup> through Friday 15<sup>th</sup> July for attendance at the Esri User Conference.

**Next STAB Meeting:**

August 11<sup>th</sup> 2022 10:30am  
Virtual Meeting via zoom.