



## Technical Advisory Board (STAB) Meeting Minutes

**Meeting Date:** Thursday, 13 April 2023

**Start Time:** 10:30 am

**End Time:** 11:30 am

**Location:** Remote Zoom meeting

<https://coronaenv.zoom.us/j/95561972409?pwd=VEpBa2d3bjJCbGxPZjFPLy9FOVd6QT09>

**Attending:**

| Category                | Present  | Absent    |
|-------------------------|--|-----------|
| Voting Members          | Christine Shaw, Vice Chair<br>Mike Klein<br>Andrew Butterfield<br>Jason Bachelor<br>Jessica Sanchez, Chair<br>Scott Daeschner<br>Ross Martin<br>Jennifer Maria-Benavidez<br>Deena Bowman | Matt Funk |
| Ex Officio Members      | Tod Chee, Secretary<br>Paula Birdwell  |           |
| Invited Guests/Visitors | Louise Wedley<br>Samantha McMann (Sherriff)<br>Melissa Ruiz (Sherriff)<br>Tony Garcia (Sherriff)   |           |

**Topics:**

**1. Approve Minutes from Previous Meeting**

A motion was made by Jason Bachelor and seconded by Scott Daeschner to approve the minutes from the February 9<sup>th</sup>, 2023, meeting. A voice vote was taken and the motion was approved unanimously.

**2. CHRIS Data Discussion**

SanGIS downloaded data from Dropbox. Metadata is incomplete for the 9 shapefiles included. The City and County confirmed that they will need all 9 layers. SanGIS will add a CHRIS\_ prefix to feature classes before adding to SDE and exporting through the ADR process. The City does not want the layers to be processed through the ADR process until they have the required restrictions applied. The City will let SanGIS know when to process. SanGIS to populate metadata using code documentation that Jason Bachelor will provide.

**3. Lifeguards Layer**

SanGIS have received 3 separate layers from Northcomm and plan to consolidate them with the City layer into a consolidated layer. The new layer will be replicated to all via ADR. The city layer to be used for Coronado locations. Beach Name, Tower Number and Rev Date (if available) are to be included in field schema. City layer fields will also be included.

**4. Parcel Fabric Annotation**

The County Assessors Office have confirmed that they do not need the annotation layers. These layers are to be removed from SDE and the ADR process with the standard 5-day notification.

**5. Remove TBL\_ADDRESS table**

STAB approved the removal of the TBL\_ADDRESS table with the standard 5-day notification.

**6. Metadata discussion**

SanGIS has created detailed documentation on working with metadata in ArcPro to comply with the RGDW format. Adam Attar of SANDAG and Brittany Burson at the City successfully tested the RGDW metadata editor for Pro 3.0. There is no requirement to re-compile the Metadata Editor for earlier versions of ArcGIS Pro. Anyone wanting the metadata editor or use documentation should reach out to SanGIS.

**7. Tree Canopy Lidar Data**

Nearmap can provide a vegetation cover product from their imagery. The city have requested a sample to review the quality and accuracy of the product. If the product and cost are suitable, the city would like to receive the data annually or once every 3 years to assist with their Climate Action Plan. The product would only be available for the urban core and the contract would need to be expanded to facilitate the wider county. This would be based on September flights.

**8. STAB Election Nominations**

SanGIS seeks nominations for STAB Chair and Vice-Chair for the new fiscal year. Elections will take place at the June STAB meeting.

**9. Data Access MOA**

SanGIS has a Portal AWS instance with all our data. External agencies have expressed an interest in faster access to SanGIS data than monthly. The Data Access MOA (DAMOA) has been drafted and reviewed by the Management Committee and SanGIS Board of Directors. There would be an annual fee per person. Generic accounts will not be allowed. The cost will be based on a fee recouperation model. There would not be a guaranteed service, nor IT support provided to recipients. The aim is to provide access to downloadable data, not services for inclusion in external products. The DAMOA will be discussed at the SDRGC Managers Group with the actual cost assessed closer to the time.

**Announcements / Other Information**

SANDAG are developing a new interactive map to replace the existing one. SANDAG are also looking at modernizing the Regional Data Warehouse. SANDAG will be replacing the existing Bike Route layer with an i-Bike layer with similar schema and more frequent updates. This is expected to be included at the next STAB meeting.

**Next STAB Meeting:**

June 8<sup>th</sup>, 2023, 10:30am