



Technical Advisory Board (STAB) Meeting Minutes

Meeting Date: Thursday, 14 December 2023
Start Time: 10:30 am
End Time: 11:30 am
Location: SanGIS
 5510 Overland Ave
 Conference Room 241
 San Diego, CA 92123

Attending:

Category	Present	Absent
Voting Members	Christine Shaw Andrew Butterfield Jason Bachelor Scott Daeschner Jennifer Maria-Benavidez Matt Funk Deena Bowman Mike Klein, Chair Melanie Casey	Jessica Sanchez
Ex Officio Members	Tod Chee, Secretary Adam Attar	
Invited Guests/Visitors	Louise Wedley Mohamad Yassin Brenda Maldonado Tony Garcia (Sherriff)	Samantha McMann (Sherriff)

Topics:

1. Approve Minutes from Previous Meeting

A motion was made by Jason Bachelor and seconded by Deena Bowman to approve the minutes from the October 12th, 2023, meeting. A voice vote was taken and the motion was approved unanimously.

2. Healthcare and Hospital Layer Update Change Request

Calfire and County Fire Districts have requested that SanGIS increase the frequency of update of the Hospital layer. STAB approved SanGIS increasing the update frequency to biannual. To facilitate this,

SanGIS will also need to update the Healthcare Facilities layer on a biannual basis as the hospital layer is a subset of these data.

3. Childcare Facility Update Change Request

The City of San Diego have requested that SanGIS change the Childcare facility layer update frequency from annual to quarterly. They would also like SanGIS to include Family Day Care Centers within the layer. Currently SanGIS updates the layer annually as part of the preparation of emergency data drives. SanGIS currently only includes Childcare Centers downloaded from the State Department of Social Services Community Care Licensing Division, but it is possible to download Family Childcare Home data from the site also. Data on the CCLD website is updated weekly. STAB approved these changes.

4. New County CIP layer

The County has replaced the CIP_5YEAR_POLY layer with a new layer. The new layer with different schema is now in SDE and is called CIP_BOUNDARY. STAB approved the removal of the existing CIP_5YEAR_POLY layer with the standard 5-day notice.

5. Law Crime Risk Data Discussion

The Law_Crime_Risk_21B layer was added to SanGIS SDE (and via ADR to County and City) in 2021. This restricted layer is supposed to be updated annually. The data was originally ordered by LUEG-GIS but it is not clear who uses this data or if it should be renewed/maintained. The data source was Applied Geographic Solutions, and the data is comprised of crime risk data by census tract. Matt Funk explained how the layer was not developed as desired and is now obsolete. STAB approved the removal of this layer with the standard 5-day notice. SanGIS will retain a copy of the data schema for future reference.

6. CDFW Barred Owl Observations

There is a new (restricted) dataset available for download from the California Department of Fish and Wildlife called CDFW Barred Owl Observations. Unlike the other two datasets that are updated monthly (ECO_CNDDDB and ECO_SPOTTED_OWL_OBSERV), this one is an annual update. Deena Bowman and Mike Klein will review the need for the layer within the City and Melanie Casey will review for the County before deciding whether to add the layer to SDE or not.

7. Remove DIST_COUNCIL_SD_2021 layer

This layer was temporarily added to SanGIS SDE when districts were in transition and no longer applies. STAB approved the removal of this layer with the standard 5-day notice.

8. USGS Trails Portal

The USGS requested SanGIS to test the new USGS Trails Portal for addition of local authoritative public domain trails to their National Trails data, which currently comprises Federal and State trail data. SanGIS successfully uploaded the County DPR_Trail data via the Portal. USGS would like SanGIS to co-ordinate the collection of public trail data for local jurisdictions and upload of these data to the portal going forward. The aim would be to update trail data on the portal at least once very three years. STAB agreed for SanGIS to coordinate City and County trails data for upload to the USGS Portal. There is interest in the development of a consolidated countywide trail layer internally. SanGIS is to provide USGS contact details to the City to facilitate further discussion with USGS.

9. New PUBSAFETY_EVAC_ZONES layer

County OES have provided SanGIS with a new Evacuation Zones layer (PUBSAFETY_EVAC_ZONES) layer. Polygons represent San Diego County-wide evacuation zone boundaries.

10. RDW Governance Discussion

Data policy for the RDW was discussed. It was agreed that the RDW should not include historical layers or multiple iterations of a single layer and that there should be a 2-year retention for layers, other than for agreed static ones. Any data on the RDW should also reside within SDE. SanGIS is to email a list of layers to data owners indicating ones that need to be removed from the RDW and an agreed timeframe for their removal. An archive of older data is still available offline at SanGIS.

11. Demographic Single Year Estimates for Population Growth

This item was tabled for the next meeting.

12. Announcements / Other Information

Mike Klein asked if SanGIS could maintain the TCAC (Tax Credit Allocation Committee opportunity area maps) dataset. This layer is desired by multiple departments. It was agreed that SanGIS would maintain the layer on an annual maintenance schedule. Two years of data will be retained at any one time. The layer will be provided on SanGIS SDE and via ADR to JPA members only. It will not be included on the RDW.

Next STAB Meeting:

February 8th, 2023, 10:30am