



Technical Advisory Board (STAB) Meeting Minutes

Meeting Date: Thursday, 11th December 2025
Start Time: 10:30 am
End Time: 11:40 am
Location: SanGIS
 5500 Overland Ave Suite 310
 Conference Room 313 San Vicente
 San Diego, CA 92123

Attending:

Category	Present	Absent
Voting Members	Christine Shaw Paulena Lam, Chair Jessica Sanchez Ryan Bohan, City Jason Bachelor, Vice-Chair Yuko Oliver Jennifer Maria-Benavides Brittany Burson Melanie Casey	David Saborio Matt Funk
Ex Officio Members	Tod Chee, Secretary Adam Attar	
Invited Guests/Visitors	Louise Wedley Mohamoud Yassin Matthew Oelschlegal	Ricardo Gutierrez Brenda Maldonado

Topics:

1. Approve Minutes from Previous Meeting

A motion was made by Jason Bachelor and seconded by Brittany Burson to approve the minutes from the October 9, 2025, meeting. A voice vote was taken, and the motion was approved unanimously.

2. DRAIN_CONVEYANCE & DRAIN_STRUCTURE Schema Change

The City and County approved the removal of the OWNER and MAINT fields from the City Drain Conveyance and Drain Structure layers along with the removal of DRAIN_CONVEYANCE_PUBLIC and DRAIN_STRUCTURE_PUBLIC layers from the RDW as only a single version of the layers is required for public and JPA use.

These schema changes and layer removals were approved with the standard STAB 5-day notification.

3. Metadata Standards Review and Update

The Regional Metadata Standards Cheat sheet from 2014 was used to refine and update metadata requirements. SanGIS will update the documentation with the revised standards and will issue these to STAB members for review. Users are to test editing of metadata for services and provide feedback at the next STAB meeting.

4. Basemap Discussion

SanGIS encourages users to switch to using the vector tile cache basemap instead of the map cache one. STAB members are to migrate to the vector basemap services so that the map cache version can be retired. The County advised that Geocortex does not work with the vector maps so more time is needed before the map cache services are discontinued.

5. Announcements / Other Information

The SDRGC are looking for nominations for secretary, chair and vice chair positions. There can be one vote per organization.

STAB have requested that Zipcodes be discussed at the next meeting.

The Assessors highlighted that there should be only one authoritative layer for datasets updated annually as part of the Tax Rate Area Updates. Multiple versions of these layers are operational versus official and should be used as such.

The City asked about what agencies are doing to address ADA requirements for webapps required by April 2026 and would like regional agreement on this.

Next STAB Meeting:

February 12th, 2026, 10:30am