



San Diego Geographic Information Source

Board of Directors Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Thursday, March 20, 2020

Time: 3:00 pm

Place: SanGIS
5510 Overland Ave, Suite 230
San Diego, CA 92123

Meeting called to Order: 3:00 pm

Meeting Adjourned: 3:50 pm

Board of Directors Present:

- Jonathan Behnke, City of San Diego
- Robert Winslow, County of San Diego

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Pat Landrum, San Diego Association of Governments (SANDAG)

Others Present:

- Tod Chee, SanGIS Program Manager, Board Secretary
- Christina Snider, SanGIS Legal Counsel

MEETING MINUTES

Review of Minutes from Previous Meeting(s)

Minutes from the Board of Directors meeting of January 16, 2020 were reviewed. The minutes were unanimously approved.

Public Comment

There were no requests for public comment.

Information and Discussion:

1. Current Financial Status

The Management Committee reviewed and discussed the most recent Budget to Actuals report with the Board members. The report highlighted current spending through February of 2020, and preliminary forecasting for the remaining fiscal year.

2. IT Infrastructure Planning

The Management committee provided an recap of the IT Infrastructure upgrade. All of SanGIS servers have been transitioned to the virtual environment. SanGIS has a production server with a failover server running the virtual machines. Backups are being pushed to cloud storage solutions.

3. SDRGC Imagery Consortium

Mr. Chee provided an update of the Imagery Consortium initiative. The overview included an update including what agencies are participating, how the billing is being handled, and the delivery of the imagery.

4. COVID-19

The Management Committee provided an overview of how SanGIS operations are accommodating COVID-19. The operational changes includes remote working solutions, necessary IT upgrades to support remote work, and plans for sustainable operations.

Requests for Action:

5. Request to Approve Program Manager Contract Extension

The current program manager contract expires on May 21, 2020. The Management Committee asked the Board of Directors to approve a 1 year extension of the program manager contract. The Board approved unanimously.

6. Approve FY2021 Budget

The Board of Directors was asked to approve the FY21 budget. The Board unanimously approved the budget for FY2021 as presented.

7. Request to Accept Fiscal Year 2019 Financial Audit

The Board of Directors were asked to approve the FY2019 Financial Audit. Mr. Chee presented the final Auditor’s Statement and Opinion. The Board unanimously accepted the audit.

Minutes prepared by:

Tod Chee

March 31, 2020

These minutes are approved by: Signature

Date:

Jonathan Behnke
SanGIS Board Member
City of San Diego
Chairman of the Board
