



San Diego Geographic Information Source

Board of Directors Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Thursday, July 21, 2022
Time: 3:00 pm
Place: SanGIS
5510 Overland Ave, Suite 230
San Diego, CA 92123

Meeting called to Order: 3:00 pm

Meeting Adjourned: 3:50 pm

Board of Directors Present:

- Jonathan Behnke, City of San Diego
- Robert Winslow, County of San Diego

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Andy Gordon, SANDAG San Diego Representative

Others Present:

- Tod Chee, SanGIS Program Manager, Board Secretary
- Christina Snider, SanGIS Legal Counsel

MEETING MINUTES

Public Comment

There were no requests for public comment.

Information & Discussion Items:

1. FY2022 Budget to Actuals

The Management Committee presented the current Budget to Actuals report for FY2022. The report was not complete as SanGIS didn't have the GL017 report from the County. However, budget tracking through May appeared to show SanGIS performing within budget for FYE22.

2. Imagery Contract

The Management Committee provided an update on the upcoming imagery agreement renewal. SanGIS Board members asked the Program Manager to look into other Nearmap agreements that have been made by other government agencies, and what additional contracting venues are available to the San Diego Imagery Consortium.

3. ArcGIS Pro/Parcel Fabric

Tod informed the Board members that SanGIS has scheduled Parcel Fabric training for the editors. The test environment is running and available for use. The anticipated go-live date will be in September or October of 2022.

4. Staffing Updates

Tod informed the Board members that one of the contracted SanGIS editors had received full-time employment from the County of San Diego. Due to this, SanGIS was able to increase the available hours to a part-time contracted staff.

Requests for Action Items:

1. Request to Approve FY21-22 Financial Statement Engagement

Hutchinson and Bloodgood LLP has provided a letter of engagement to complete the SanGIS financial statement for the fiscal year ended June 30, 2022. The Management Committee requests that the Board authorize the program manager to sign the engagement letter. The Board unanimously authorized the Program Manager to sign on their behalf.

2. Request to Approve FY21-22 Financial Audit Engagement

Davis Farr LLP has provided a letter of engagement to complete the audit SanGIS financial statement for the fiscal year ended June 30, 2022. The Management Committee requests that the Board authorize the program manager to sign the engagement letter. The Board unanimously authorized the Program Manager to sign on their behalf.

Minutes prepared by:

Tod Chee

July 26, 2022

These minutes are approved by: Signature

Date:

Jonathan Behnke
SanGIS Board Member
City of San Diego
Chairman of the Board
