



San Diego Geographic Information Source

Board of Directors Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday, May 18, 2023

Time: 3:00 pm

Place: SanGIS
5510 Overland Ave, Suite 230
San Diego, CA 92123

Meeting called to Order: 11:00 am

Meeting Adjourned: 11:50 am

Board of Directors Present:

- Jonathan Behnke, City of San Diego
- Jon Lansang, County of San Diego

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Andy Gordon, SANDAG San Diego Representative

Others Present:

- Tod Chee, SanGIS Program Manager, Board Secretary
- Thomas Deak, SanGIS Legal Counsel

MEETING MINUTES

Review of Minutes from Previous Meeting(s)

Minutes from the Board of Directors meeting of March 16, 2023 were reviewed. A motion was made and seconded to accept the minutes as presented. The motion was passed and the minutes were unanimously approved.

Public Comment

There were no requests for public comment.

Information & Discussion Items:

1. Budget to Actuals Report

The Management Committee reviewed the latest Budget to Actuals report for FY2023.

2. Data Access MOA

The Management Committee updated the Board members on the progress being made with the SanGIS Data Access MOA (DAMOA). SanGIS has begun initial drafts of the agreement with a hope to go live in July at the beginning of the new fiscal year. Tom, Ross, and Tod are continuing discussion and refinement of the MOA document.

Requests for Action Items:

1. Adoption of the FY24 Budget

The Management Committee and requested the Board approve the FY23-24 Budget. The Board approved unanimously and the budget was adopted.

2. Approval of Program Manager Contract

SanGIS and Corona Environmental were at a disagreement regarding the indemnification clause as of the morning of the Board meeting. The Board asked the Management Committee to seek out short term extension with Corona in order to resolve the issues with the indemnification clause.

3. Approval of the Management Committee Spending Increase

Due to ongoing inflation and having not revised the total since 2009, the Management Committee requested the SanGIS Board of Directors approve increasing their spending limit in order to reduce the amount of bill payments being delayed pending Board member approval. The Board approved increasing the spending limit of the Management Committee from \$50,000 to \$75,000.

4. Approval of the FY21-22 Audit

The Management Committee provided an overview of the Audit Finding by Davis Farr, LLP to the Board members. There were no exceptions noted and no recommendations for changes in the FY2022 audit. The Board was asked to accept the audit prepared by Davis Farr, LLP.. The audit was accepted unanimously.

Minutes prepared by:

Tod Chee

May 23, 2023

These minutes are approved by: Signature

Date:

Jonathan Behnke
SanGIS Board Member
City of San Diego
Chairman of the Board

8/1/23