



# San Diego Geographic Information Source

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## Board of Directors Meeting Minutes

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This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Tuesday, August 1, 2023

**Time:** 1:00 pm

**Place:** SanGIS  
5510 Overland Ave, Suite 230  
San Diego, CA 92123

**Meeting called to Order:** 1:00 pm

**Meeting Adjourned:** 1:35 pm

**Board of Directors Present:**

- Jonathan Behnke, City of San Diego
- Jon Lansang, County of San Diego

**Management Committee Members Present:**

- Scott Daeschner, City of San Diego Representative
- Andy Gordon, SANDAG San Diego Representative

**Others Present:**

- Tod Chee, SanGIS Program Manager, Board Secretary
- Thomas Deak, SanGIS Legal Counsel

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### MEETING MINUTES

**Review of Minutes from Previous Meeting(s)**

Minutes from the Board of Directors meeting of May 18, 2023 were reviewed. A motion was made and seconded to accept the minutes as presented. The motion was passed and the minutes were unanimously approved.

**Public Comment**

There were no requests for public comment.

**Information & Discussion Items:**

**1. Budget to Actuals Report**

The Management Committee reviewed the latest Budget to Actuals report for FYE2023. Tod informed the Board Members that this year SanGIS would likely end up slightly over budget. There are a few outstanding invoices that may potentially rectify that issue.

**2. Data Access MOA**

The Management Committee updated the Board members on the progress being made with the SanGIS Data Access MOA (DAMOA). SanGIS is making final modifications to the final draft of the agreement. Tom, Ross, and Tod are continuing discussion and refinement of the MOA document.

**3. ESRI UC Debrief**

The Management Committee provided an overview of interesting takeaways from the ESRI UC. Included in the overview were interesting new technologies and data offerings from ESRI and other vendors.

**Requests for Action Items:**

**1. Approval of Program Manager Contract**

Prior to the Board meeting, SanGIS and Corona Environmental had reached an agreement regarding indemnification in the Program Management contract. Tom provided an overview of the changes from the previous contract and informed the Board of any potential risk to SanGIS inherent in the new language of the indemnification clause. The Board unanimously approved the contract.

**2. Approval of the Program Management Contract Extension**

At the May 18, 2023 Board meeting, the Board authorized the SanGIS Program Manager to seek an extension of 2 months with Corona Environmental Consulting while last minute contract negotiation terms were settled. The Board was being asked to ratify the letter that was sent to temporarily extend the contract with Corona. The Board approved unanimously.

**3. Approval of the Authorized Signers Letter**

A new letter to the County of San Diego Auditor and Controller detailing the approval and spending limits of individuals at SanGIS was presented to the Board. The Board members unanimously approved the letter.

Minutes prepared by:

Tod Chee

August 3, 2023

These minutes are approved by: Signature

Date:

**Jonathan Behnke**  
SanGIS Board Member  
City of San Diego  
Chairman of the Board

9/21/23