



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday November 19, 2024
Time: 9:00 am
Place: SanGIS
5500 Overland Ave., Suite 310
San Diego, CA 92123

Meeting called to Order: 9:00 am
Meeting Adjourned: 9:32 am

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Jason Batchelor, County of San Diego Representative

Others Present:

- Tod Chee, SanGIS Program Manager

MEETING MINUTES

- **Approve Previous Meetings' Minutes**

Minutes from the November 12, 2024 Management Committee meeting were individually reviewed and approved.

- **Public Comment**

No public comments were received.

- **Staff Reports Review**

- The Committee reviewed the current Budget to Actuals report

- **Review Financial Issues**

- The Committee members approved for payment 9 invoices presented by the Program Manager.

- **GIS Administration, Business, and Operational Items**
 - Tod reminded the Committee members that the Board meeting is scheduled for November 21, 2024. Materials were already sent to the Board members, and other meeting materials would be ready by the end of the day.
 - Tod informed the Committee members that the SanGIS lease needs to be addressed. County Department of General Services contacted SanGIS requesting an update to the lease reflecting the current location of SanGIS.
 - Tod and Scott discussed the plan for a new hire at the City to begin work as a GIS Technician at SanGIS.

- **Discuss SanGIS Board Action Items Assigned to Management Committee**
 - No Board action items were discussed.

- **Other Items**
 - No other items were discussed.

Minutes prepared by: **Tod Chee, SanGIS Program Manager** **November 19, 2024**

These minutes are approved by: **Signature** **Date:**

Jason Batchelor
SanGIS Management Committee
County of San Diego


_____ 12/10/24

Brittany Burson
SanGIS Management Committee
City of San Diego


_____ 12/10/24