



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday December 10, 2024
Time: 9:00 am
Place: SanGIS
5500 Overland Ave., Suite 310
San Diego, CA 92123

Meeting called to Order: 9:00 am
Meeting Adjourned: 10:00 am

Management Committee Members Present:

- Brittany Burson, City of San Diego Representative
- Jason Batchelor, County of San Diego Representative

Others Present:

- Tod Chee, SanGIS Program Manager

MEETING MINUTES


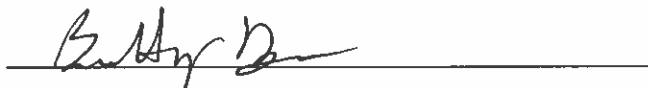
- **Approve Previous Meetings' Minutes**
Minutes from the November 17, 2024 Management Committee meeting were individually reviewed and approved.
- **Public Comment**
No public comments were received.
- **Staff Reports Review**
- The Committee reviewed the current Budget to Actuals report
- **Review Financial Issues**
 - The Committee members approved for payment 3 invoices presented by the Program Manager.

- **GIS Administration, Business, and Operational Items**
 - The Committee members welcomed new City Representative Brittany Burson to the SanGIS Management Committee
 - Tod provided Brittany with a detailed overview of SanGIS operations, her role as City of San Diego Representative on the SanGIS Management Committee, and what responsibilities she has to SanGIS and the City of San Diego. Tod also provided an overview of major projects and initiatives being worked on at SanGIS.
 - Brittany provided a status update on the new hire at the City being hired to work as a GIS Technician at SanGIS.

- **Discuss SanGIS Board Action Items Assigned to Management Committee**
 - No Board action items were discussed.

- **Other Items**
 - No other items were discussed.

Minutes prepared by: **Tod Chee, SanGIS Program Manager** **December 12, 2024**

These minutes are approved by:	Signature	Date:
Jason Batchelor SanGIS Management Committee County of San Diego		<u>12/17/24</u>
Brittany Burson SanGIS Management Committee City of San Diego		<u>Dec 17, 2024</u>