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# San Diego Geographic Information Source

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## Management Committee Meeting Minutes

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This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Tuesday December 17, 2024  
**Time:** 9:00 am  
**Place:** SanGIS  
5500 Overland Ave., Suite 310  
San Diego, CA 92123

**Meeting called to Order:** 9:00 am  
**Meeting Adjourned:** 9:30 am

**Management Committee Members Present:**

- Brittany Burson, City of San Diego Representative
- Jason Batchelor, County of San Diego Representative
- Andy Gordon, SANDAG Representative

**Others Present:**

- Tod Chee, SanGIS Program Manager

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### MEETING MINUTES

- **Approve Previous Meetings' Minutes**  
Minutes from the December 10, 2024 Management Committee meeting were individually reviewed and approved.
- **Public Comment**  
No public comments were received.
- **Staff Reports Review**
- The Committee reviewed the current Budget to Actuals report
- **Review Financial Issues**
  - The Committee members approved for payment 5 invoices presented by the Program Manager.

• **GIS Administration, Business, and Operational Items**

- The Committee members of the Nearmap cost estimates for the next iteration of the project. Tod will begin processing the final year payments and informing participants of the expected cost increases after the audit.
- Tod informed the Committee members that the annual audit will be at the end of January.
- Tod informed the Committee members that one of the SanGIS editors will be going to ESRI to test their new COGO reader tool for Parcel Fabric.

• **Discuss SanGIS Board Action Items Assigned to Management Committee**

- No Board action items were discussed.

• **Other Items**

- No other items were discussed.

Minutes prepared by: **Tod Chee, SanGIS Program Manager** **December 19, 2024**

These minutes are approved by: **Signature** **Date:**

Jason Batchelor  
SanGIS Management Committee  
County of San Diego




Brittany Burson  
SanGIS Management Committee  
City of San Diego

