



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday February 4, 2025
Time: 9:00 am
Place: SanGIS
5500 Overland Ave., Suite 310
San Diego, CA 92123

Meeting called to Order: 11:00 am
Meeting Adjourned: 11:30 am

Management Committee Members Present:

- Brittany Burson, City of San Diego Representative
- Jason Batchelor, County of San Diego Representative
- Andy Gordon, SANDAG Representative

Others Present:

- Tod Chee, SanGIS Program Manager

MEETING MINUTES

- **Approve Previous Meetings' Minutes**
Minutes from the January 28, 2025 Management Committee meeting were individually reviewed and approved.
- **Public Comment**
No public comments were received.
- **Staff Reports Review**
- The Committee reviewed the current Budget to Actuals report
- **Review Financial Issues**
 - The Committee members approved for payment 10 invoice presented by the Program Manager.

• **GIS Administration, Business, and Operational Items**

- The Committee members discussed the ADR process and modifying a script to fix blank entries in the RoadSegID field or the Roads_All layer.
- Tod provided an update on the status of the audit.
- The Committee members discussed issues with DIVA causing a delay in the monthly updates. The scripts are being updated to prevent a lapse in service.

• **Discuss SanGIS Board Action Items Assigned to Management Committee**

- No Board action items were discussed.

• **Other Items**

- No other items were discussed.

Minutes prepared by: **Tod Chee, SanGIS Program Manager**

February 4, 2025

These minutes are approved by: **Signature**

Date:

Jason Batchelor
SanGIS Management Committee
County of San Diego



2/25/25

Brittany Burson
SanGIS Management Committee
City of San Diego



2/25/25