



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday May 27, 2025
Time: 9:00 am
Place: SanGIS
5500 Overland Ave., Suite 310
San Diego, CA 92123

Meeting called to Order: 11:00 am
Meeting Adjourned: 11:45 am

Management Committee Members Present:

- Brittany Burson, City of San Diego Representative
- Jason Batchelor, County of San Diego Representative
- Andy Gordon, SANDAG Representative

Others Present:

- Tod Chee, SanGIS Program Manager

MEETING MINUTES

- **Approve Previous Meetings' Minutes**
Minutes from the May 20, 2025 Management Committee meeting were individually reviewed and approved.
- **Public Comment**
No public comments were received.
- **Staff Reports Review**
- The Committee reviewed the current Budget to Actuals report
- **Review Financial Issues**
 - The Committee members approved for payment 7 invoices presented by the Program Manager.

- **GIS Administration, Business, and Operational Items**

- Tod informed the Committee members that the 2017 imagery services have been taken down. SanGIS is keeping existing services for now, and plans to add a 2026 service in the future.
- Tod informed the Committee members that SanGIS is going into its end of the fiscal year prep. With the changes being implemented after the last audit, SanGIS is beginning work to update several procedures, workflows, and financial reports.
- Tod reminded the group that STAB is coming up, and to email Louise with any items that need to be included.



- **Discuss SanGIS Board Action Items Assigned to Management Committee**

- No Board action items were discussed.

- **Other Items**

- No other items were discussed.

Minutes prepared by: **Tod Chee, SanGIS Program Manager** **May 27, 2025**

These minutes are approved by:	Signature	Date:
Jason Batchelor SanGIS Management Committee County of San Diego		<u>6/3/25</u>
Brittany Burson SanGIS Management Committee City of San Diego		<u>6/3/25</u>