



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday October 14, 2025
Time: 9:00 am
Place: SanGIS
5500 Overland Ave., Suite 310
San Diego, CA 92123

Meeting called to Order: 11:00 am
Meeting Adjourned: 11:40 am

Management Committee Members Present:

- Brittany Burson, City of San Diego Representative
- Jason Batchelor, County of San Diego Representative
- Andy Gordon, SANDAG Representative

Others Present:

- Tod Chee, SanGIS Program Manager

MEETING MINUTES

- **Approve Previous Meetings' Minutes**
Minutes from the September 30, 2025 Management Committee meeting were individually reviewed and approved.
- **Public Comment**
No public comments were received.
- **Staff Reports Review**
- The Committee reviewed the current Budget to Actuals report
- **Review Financial Issues**
 - The Committee members approved payment of 7 invoices presented by the Program Manager.

- **GIS Administration, Business, and Operational Items**
 - Tod informed the Committee members that the draft financial statement has been completed, and work is starting on the audit reports now.
 - Tod informed the Committee members that the County will not be able to contract an accountant with SanGIS. The search will now focus on outside candidates.
 - Tod informed the Committee members that SanGIS has upgraded to ArcGIS Pro 3.5.3, and are ready for the Enterprise upgrade to version 11.5.
 - Brittany informed the Committee members that the City of San Diego is currently filling multiple Coordinator positions, and that the SanGIS position will be filled after the Coordinator positions.

- **Discuss SanGIS Board Action Items Assigned to Management Committee**
 - No Board action items were discussed.

- **Other Items**
 - No other items were discussed.

Minutes prepared by: **Tod Chee, SanGIS Program Manager** **October 14, 2025**

These minutes are approved by: **Signature** **Date:**

Jason Batchelor
SanGIS Management Committee
County of San Diego



10/21/25

Brittany Burson
SanGIS Management Committee
City of San Diego



10/21/25