



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday December 02, 2025
Time: 11:00 am
Place: SanGIS
5500 Overland Ave., Suite 310
San Diego, CA 92123

Meeting called to Order: 11:00 am
Meeting Adjourned: 12:00 am

Management Committee Members Present:

- Ryan Bohan, City of San Diego Representative
- Jason Batchelor, County of San Diego Representative
- Andy Gordon, SANDAG Representative

Others Present:

- Tod Chee, SanGIS Program Manager
- Brittany Bursdon, City of San Diego

MEETING MINUTES

- **Approve Previous Meetings' Minutes**

Minutes from the December 02, 2025 Management Committee meeting were individually reviewed and approved.

- **Public Comment**

No public comments were received.

- **Staff Reports Review**

- The Committee reviewed the current Budget to Actuals report

- **Review Financial Issues**

- The Committee members approved payment of 5 invoices presented by the Program Manager.

- **GIS Administration, Business, and Operational Items**

- Brittany introduced the new City of San Diego Management Committee member, Ryan Bohan. Tod then provided Ryan with a brief overview of the roles of Management Committee, the Board of Directors, and the Technical Advisory Board. Tod also provided a brief overview of SanGIS daily operations, the Imagery Consortium, and DAMOA.
- Tod informed the Committee members that the GIS Contacts list/SanGIS mailing list is falling out of date and does not have a mechanism for removing people from the email list. The Committee members and Tod discussed possible solutions and what may be the next steps.
- Tod provided a brief update on the status of the audit. The field work began on December 1, 2025.

- **Discuss SanGIS Board Action Items Assigned to Management Committee**

- No Board action items were discussed.

- **Other Items**

- No other items were discussed.


Minutes prepared by: **Tod Chee, SanGIS Program Manager**

December 02, 2025

These minutes are approved by: **Signature**


Date:

Jason Batchelor
SanGIS Management Committee
County of San Diego



12/9/25

Ryan Bohan
SanGIS Management Committee
City of San Diego



12/9/25