

**The San Diego Geographic Information Source (SanGIS)
Request for Proposals for:**

Program Management Services

Response to Questions:

Q: Please advise if the expectation is that the hours budgeted annually for this initiative, and to be scoped in the cost proposal, will be baselined as a half-time employee as either 20 hrs per week or 2 weeks per month; and any additional hours will be required upon the Program Manager to raise those funds through grants or other methods.

A: The expectation is that the essential Program Management duties will be completed in an average of 20 hours per week. Additional job functions beyond essential duties can be worked, but are dependent upon available discretionary funds to support work beyond 20 hours per week. These additional tasks need to be approved by the SanGIS Management Committee before such work is conducted.