



Technical Advisory Board (STAB) Meeting Minutes

Meeting Date: Thursday, 9th April 2026
Start Time: 10:30 am
End Time: 11:30 am
Location: SanGIS
 5500 Overland Ave Suite 310
 Conference Room 313 San Vicente
 San Diego, CA 92123

Attending:

Category	Present	Absent
Voting Members	Christine Shaw, City Paulena Lam, Chair Ryan Bohan, City Yuko Oliver, City Melanie Casey, County Matt Funk, County Drew Dowling, County Jessica Sanchez, County	David Saborio, City Jason Bachelor, Vice-Chair
Ex Officio Members	Tod Chee, Secretary Adam Attar	
Invited Guests/Visitors	Louise Wedley Brenda Maldonado Mohammad Yassin Juliana Low Naomi Mabini Chelsey Lindo Andrell Bower	Matthew Oelschlegal Randy Yakos

Topics:

1. Approve Minutes from Previous Meeting

A motion was made by Ryan Bohan and seconded by Christine Shaw to approve the minutes from the February 12, 2026, meeting. A voice vote was taken, and the motion was approved unanimously.

2. Parks_SD Schema Change

The City are changing the schema to the Parks_SD layer (schema changes to 2 existing fields and 7 new fields added).

These schema changes were approved with the standard STAB 5-day notification.

3. Hazards Unexploded Ordnance Discussion

The County would like SanGIS to publish the USAC data but must review which layers should be published. This topic is to be revisited at the next meeting.

4. Open Space Easements Discussion

STAB discussed issues with identifying easement types from legal documentation and recorded maps and differentiation between subtypes. It is important to differentiate between biological and recreational easements as well as public versus private easements. SanGIS Landbase Manager is to draft a related table for review at the next meeting exploring multiple use types.

5. Zipcode Discussion

SanGIS provided an update on the SanGIS zipcode layer. The USPS decommissioned their polygon layer many years ago due to data being for routing purposes only. Therefore, the static published layer is considered the only public layer available even though it is outdated and no longer maintained. SanGIS will share the tabular USPS data to Jessica Sanchez (HHSA). The SanGIS zipcode layer will be retained for internal use only, this layer contains many smaller zipcode pockets within larger zipcodes. The JPA is to discuss a suitable name for this layer for sharing within the JPA for internal use.

6. Metadata Standards Review and Update

Quartic are working with SanGIS on developing an RGDW Publication Toolkit that will work with ArcGIS Pro v3.6 and above. The old toolkit only works with Pro v3.0 to 3.3.

STAB approved the updated metadata documentation for publication. Esri have a new metadata tool for Enterprise version 12.1 which will be detailed further at the Esri User Conference.

7. Announcements / Other Information

The City announced the retirement of Scott Daeschner and that Brittany Burson no longer works with the City. Chelsea Lindo and Andrell Bower were introduced as stepping into Scott's role. Drew Dowling will now take the place of Jennifer Benavides representing the County Assessor's Office at STAB.

Next STAB Meeting:

June 11th, 2026, 10:30am